

Recommendation Form: Summer 2025 and Academic Year 2025-2026

Complete the Student Section of this form and email it to pratt.124@osu.edu and provide it to professors who are able to comment on your qualifications for language and area studies. You should not request a recommendation from a non-academic reference unless you have not been a student for some time.

Name: _____

(LAST) (FIRST) (MIDDLE/MAIDEN)

Department or Major(s):

Academic Specialization:

Proposed Language of Study:_____

Courses that you have taken taught by the recommender:

1. Course #: _____ **Course Title:** _____

Semester Taken: _____ Grade: _____

2. Course #: _____ **Course Title:** _____

Semester Taken: _____ Grade: _____

3. Course #: _____ **Course Title:** _____

Semester Taken: _____ Grade: _____

The Family Educational Rights and Privacy Act of 1974, as amended, (P.L.93-380), allows a candidate for admission, employment, or receipt of honors to waive his/her right of access to confidential letters or statements written in his/her behalf if the recommendation is used solely for the purpose of admission, employment, or the receipt of honors and if the candidate, upon request, is notified of the names of all persons making such recommendations on his/her behalf. The University does not require that you make such a waiver as a condition for admission or award of fellowship. However, under the legislation you have the option of signing such a waiver as follows:

I hereby waive my right of access to this recommendation and any appropriate attachments which have been written by:

Name of Recommender:

_____ on behalf of my
application for award of a FLAS fellowship. This waiver is effective insofar as the recommendation is used solely for
the purpose of award of fellowship.

Applicant name: _____

(LAST) (FIRST) (MIDDLE/MAIDEN)

Applicant Signature
(digital or print):

Date:



Foreign Language and Area Studies (FLAS) Fellowship

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INSTRUCTIONS TO THE RECOMMENDER

The student named on this form has applied for a U.S. Department of Education Title VI FLAS Fellowship. **Please send your letter of reference along with a copy of this form via email to pratt.124@osu.edu no later than Saturday, February 1, 2025 4:30 PM EST.** Please send from your official university/ business email account (submissions from GMail, Yahoo, or other publicly accessible accounts cannot be accepted).

Please review the information that the student has provided on the previous page and verify that the courses and grades listed are correct.

In your letter of recommendation, please include the following information:

- Overall Academic Merit: Give views on such matters as his/her accomplishments, intellectual independence, research interests, capacity for analytical thinking, ability to work with others, ability to organize and express ideas clearly (orally or in writing), drive, and motivation.
 - If you know the student well enough to recommend them for this fellowship
 - How strongly you recommend them
 - How you rate their general ability in comparison to other students with similar experience and training
 - If you believe their academic record is a true reflection of their abilities
- Feasibility of Language Program and Applicant's Language Ability: What is your view of the applicant's proposed language study program? Please comment on the candidate's command of the proposed language (speaking, listening, reading, writing) and general aptitude for foreign language study.
- If the applicant is applying for different languages in the Academic Year and Summer competitions or to the competitions in the other area studies centers, the referee should address the suitability of the proposed language study programs
- Your title, institutional affiliation, and signature